



Psychosynthesis Scotland
Theo Dijkman
Psychotherapy, counselling and supervision

Client agreement

Contact information

Please use the contact details below to arrange or change appointments. Messages can be left on my voice mail. Please visit the website for more information on psychosynthesis and services offered. www.psychosynthesisScotland.com

Practice addresses and appointments

All appointments in Edinburgh take place at the Whole Works, Jacksons Close, 209 Royal Mile, Edinburgh, EH1 1PZ. Please visit the website for further information on the centre and location, www.thewholeworks.co.uk

All appointments in the Scottish Borders take place at the address below. Please arrive at the arranged times as there is no waiting room.

Appointments take place at a time mutually agreed at the initial interview. The initial interview is an opportunity to explore the presenting issues in the wider context of one's life and whether psychotherapy or counselling can help with this. All appointments are for 50 minutes. Client choice is paramount, and sessions can be ended at any given time in discussion with the therapist.

Online sessions

In exceptional circumstances I can offer psychotherapy sessions remotely by using a secure online video conferencing service. Where this has been the agreed way of working the client will be sent unique log in details and a password to such a service.

For all online sessions clients are expected to have access to a private and confidential room where they will not be disturbed by others for the duration of the session. Clients are expected to refrain from using alcohol and narcotics prior to and during the session. In using online services there can, on occasion, occur technological break down either temporarily or permanently. It is important that the client has access to a phone so that they can be contacted when this happens. Similarly, the therapist will always have a telephone available during the sessions.

Electronic and digital messaging

In between sessions it may be necessary for the therapist to contact the client either by email or text messaging. While the therapist will minimise the content of messages to that which is most essential, it is important that the client ensures their sole access to such messaging. Where it is deemed necessary to include confidential information the therapist will do so in a separately attached and password protected document.

Fees

£ 50 per 50 minutes

Payment both in cash, by cheque or via bank transfer will be accepted. Payment by bank transfer are to be received 24 hours prior to the appointed time.

Cancellations and holidays

One full week's notice is required for cancellation of a booked session. Cancellations within less than one week will be charged at £ 25 or with less than 24 hours notice, the full fee.

A retainer will be charged for long-term absences of clients in ongoing therapy. Fees will not be charged if cancelled by the therapist.

Confidentiality, client records and data protection

Basic client contact information including relevant medical information where necessary will be kept on file and only be used in relation to your psychotherapy. All sessions are confidential in line with the UKCP Code of Ethics. Copies of this code can be supplied on request. All information is kept in line with GDPR guidance and will not be shared with any third party without your prior consent. My privacy policy can be downloaded from my website.

Qualifications

MA Psychosynthesis Psychotherapy

Diploma Psychosynthesis Therapeutic Counselling

Certificate Psychodynamic Supervision

Foundation in Group Analysis

UKCP Registered since 2003

Accredited with the Association of Psychospiritual Practitioners

Contact details

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